

Government of West Bengal
Department of Youth Services and Sports
32/1, B.B.D. Bag (South)
Standard Buildings (1st floor)
Kolkata – 700 001

No. 561-YS/P/1Y-01/2021

Kolkata, Dated 9th December, 2021

Tender Notice

The undersigned invites sealed bid or quotation from reliable, resourceful, bonafide registered agency/registered firm/company having at least 2 years of experience as on 31.03.2021, in the field of catering service or supply of food or running canteen, for quoting monthly rent for running of Canteen on operational contract on rental basis at the premises of Malda Multi Facility Centre at Malda District managed and governed by this department as mentioned in Schedule below.

The Bid / quotation supported by Earnest Money of Rs. 50,000 /- (Rupees Fifty Thousand) only in the form of Demand Draft drawn in favour of 'YOUTH HOSTEL BOOKING DEPARTMENT OF YOUTH SERVICES ACCOUNT GOVERNMENT OF WEST BENGAL' must reach by post or by courier in this office to the undersigned on or before 22nd December, 2021 by 5 P.M. Alternately the bid / quotation may be dropped by hand in the drop box kept for the purpose in this office by 5 P.M. on or before 22nd December, 2021. The sealed envelope should superscribe "Quotation for running Canteen of Malda Multi Facility Centre at Malda District".

The Canteen detailed in the schedule below may be inspected on any working day during office hours by the interested agencies / Caterers / body personnel. The total area of the Canteen is about 1259.554 Sq. ft. in the ground floor of Malda Multi Facility Centre at Malda District.

The following terms and conditions shall be observed strictly:-

- 1) The bid / quotation will be based on the monthly rent of the Canteen;
- 2) The **minimum bid / quotation** will be started from **Rs. 20,200 /- (Rupees Twenty Thousand Two Hundred) only**;
- 3) The sealed tender will be opened by the Tender Selection Committee on 23rd December, 2021 at 1 p.m. or thereafter;
- 4) The committee will select highest rate amongst the Tender received;
- 5) The final list may be published on 23rd December, 2021 at 4 p.m. or thereafter in the notice board of the Directorate of Youth Services and our Department's web site.
- 6) **Time and date schedule :**

Sl. No.	Particulars	Date & Time
1.	Bid Publishing Date	09.12.2021, at 3 P.M.
2.	Bid Submission start date	10.12.2021, at 11 A.M.
3.	Bid Submission closing date	22.12.2021 at 5 P.M.
4.	Bid opening date for Technical Proposals and Financial proposal	23.12.2021, at 1 P.M. or thereafter as decided by Tender Committee

- 7) **Eligibility Criteria of the Bidder** – Intending agency should have at least 2 (Two) years' experiences as on 31.03.2021 in the field of catering or supplying foods and should have possess up to date clearance of Income Tax return, Professional Tax Clearance Certificate, P.T. (Deposit *Challan*), PAN Card, GST Registration Certificate, Trade License from the appropriate authority as applicable for this type of service. Audited Accounts for last 2 (two) years in support of average annual turnover of Rs. 3,00,000/- (Rupees Three Lakh) only in similar business during the last 2 (two) financial years ending on 31.03.2021. Credentials of 2 (two) years for similar type of works along with requisite number of manpower to be submitted as Bid documents.

Schedule

[Details of canteen]

District	Name of Youth Hostel	Area of Kitchen (Sq. ft.)	Base Price (Rs.)
Malda	Malda Multi Facility Centre, Malda	1259.554	20,200.00

By order,



(Uttam Kumar Patra, IAS)
Additional Secretary

No. 561/1(1)-YS/P/1Y-01/2021, Kolkata, Dated 9th December, 2021

Copy to –

1. The District Magistrate, Malda;
2. The Deputy Director, Directorate of Youth Services.
3. The District Youth Officer, Malda, with request to display this tender notice in notice board of your office and also District Magistrate's notice board.
4. Smt. Joyoti Saha, SSP, with request to publish this tender notice in our Department's website.
5. Guard File.



(Additional Secretary)